

TIME :- 1:15 mints

SEVEN STAR SEN. SEC. PUBLIC SCHOOL BANI

CLASS- 6TH MONDAY TEST

General instructions :-

Handwriting should be neat and clean.

Answer all questions carefully.

Do proper numbering according to question paper.

A. Multiple Choice Questions

(3)

1. Which service allows real time text communication between user?
A. E banking ☒ B. chat ☒ C. e-learning
2. Which key do you press to start editing the contents of a selected cell?
☒ A. F1 ☒ B. F3 ☒ C. F2
3. What is the default alignment of text in Excel?
A. Centre ☒ B. left ☒ C. right
4. Which of the following is an online service that enables the buying and selling of goods?
☒ A. E-Commerce ☒ B. E-learning ☒ C. E- banking
5. Which of the following is an example of an online chat application?
A. Gmail ☒ B. WhatsApp ☒ C. Microsoft edge
6. How many total columns in an Excel?
☒ A. 16384 ☒ B. 1000 ☒ C. 1048548

B. Write T for True and F for false statements

(3)

1. E banking allow user to watch television content over the internet. ☒ F
2. The insert option is present in the editing group on the home tab. ☒ F
3. By default Excel applies the appropriate horizontal alignment to each data type. ☒ T
4. Video conferencing allow live interaction by audio and video transmission. ☒ T
5. Search engines help user find information by entering keyboard or phrases. ☒ T
6. Orientation refer to the rotation of the text are different angles inside the cell. ☒ T

C. Fill in the blanks

(3)

1. The default horizontal alignment for the text in excels is Left aligned.
2. The process of buying and selling product over the internet is called Ecom.
3. The wrap text within a cell, use the wrap text option.
4. E-Learning enables people to learn any time and anywhere using Internet.
5. Alignment refers to the position where data is placed within the boundary of the cell.
6. TV cloud services can be accessed from anywhere within an Internet connection

D. Write down the shortcut keys:- (Do any Eight)

(4)

1. Cut C
2. Select an entire row Shift + Spacebar
3. Copy C
4. Select an entire column ctrl + space
5. Redo Y
6. Find F
7. Paste V
8. Select an entire worksheet ctrl + A
9. Undo ctrl + Z
10. Rename F2

D. Write Short Answers (Do any 5)

1. Define orientation.
2. What is an Excel?
3. Define wrap text.
4. What is the full form of email and e-commerce?
5. Write any four internet services.
6. Write any two popular search engines.
7. Define Google meet.

(5×1=5)

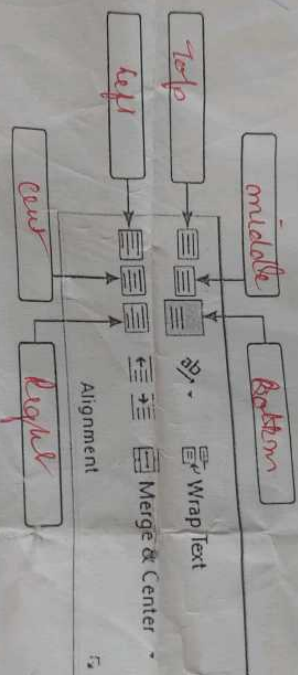
E. Answers the following questions (Do any 4)

(4×2=8)

1. What is the main difference between email and postal mail?
2. What is cloud computing And define the role of Google Drive in cloud computing?
3. What are the options for horizontal and vertical alignments in a cell?
4. What is the difference between copying data and moving data?
5. Write a steps to insert a new row in a worksheet.

(2)

F. Draw and label the diagrams :-



G.

(2)

Identify the following icons and write their names.



1. _____ 2. _____



3. _____ 4. _____