

Dated:

DUE DATE: 06-03-2026

Cost of the Tender Form for Rs. 500/- paid vide DD No. _____ dated _____

**TENDER FORM FOR SUPPLY OF DRY RATION AND SANITARY PRODUCTS FOR THE
PERIOD FROM 01-04-2026 TO 31-03-2027**

(Any alteration / addition made in the Tender Form will make it Null and Void)

1. Sealed Quotations are invited for the providing of DRY RATION AND SANITARY PRODUCTS as per Annexure.
2. The quotations duly **SIGNED, SEALED AND SUPERSCRIBED ON THE ENVELOPE WITH THE REFERENCE No. AND DUE DATE**, should be addressed to the undersigned so as to reach him on or before the due date stipulated above. Quotations received after the due date i.e 06-03-2026 (till 17:00hrs) will not be considered and tender will be opened on Next Working day.
3. Quotations will not be accepted by Fax, Email or any such electronic data transfer form.
4. The quotations should be for goods exactly conforming to our requirements and specifications.
5. If the item is under DGS&D Rate contract, the number and the price applicable must be mentioned. It may also please be indicated whether the supply can be made direct to us at the DGS&D Rate Contract Price.
6. Relevant literature pertaining to the items quoted with full specifications and drawings, if any should be sent along with the quotations, wherever applicable. Samples, if called for, should be submitted free of charges and collected back at the supplier's expenses.
7. Copy of Manufacturing license, or Authorized Distributor/Dealer Certificate, and Proprietary Certificate, as applicable, should be enclosed.
8. The rates quoted should be of good quality and be inclusive of all charges and Taxes (SGST/CGST) as applicable. As the school is not deducting any GST (TDS) on vendor's payment therefore, the receipt of deposit of GST (TDS) as applicable should be deposited with school well in time after release of full payment. Quotations should be free of delivery at School Office and should clearly specify the delivery period. If delivery quoted is Ex-Godown/Consignor Station, delivery charges consisting of freight, packing & forwarding charges, insurance etc. should be indicated separately. Goods should be supplied duly carriage paid and insured. SGST/IGST may be charged at the concessional rates applicable for purchase of scientific goods for an educational institution.
9. The Contract shall be for the period up to 31-03-2027. However, it will come in to effect from the date of actual issue of purchase/supply order. Probable Date of Completion (PDC) is within 30 days from the date of receipt of SO. The Firm must quote Tax registration numbers viz. GST number, PAN number as applicable and attach documentary proof for the same along with the tender document.
10. Goods shall not be supplied without receipt of an official Purchase/Sale order. Items will only be supplied as per the Sale Order (SO) within the stipulated time period as mentioned in the SO. Inferior and sub-standard quality of items will not be accepted. Substitute items if supplied, will not be accepted. Items supplied must be of latest make and a Certificate covering guarantee period/ maintenance be submitted.
11. Request for enhancement of Contract rates under any circumstances will not be considered, once the rates are

finalized. Hence, the bidder is to quote rates accordingly, keeping the market factors in mind. The market standing of the contractor in terms of permanent shop, infrastructure, financial soundness, previous service to the school etc will be verified before award of the contract.

12. **Payment:-** Payment will be made through crossed cheque/NEFT/PFMS on the name of firm (as per invoice) after completion of supply, installation/assembly, and commissioning of the items covered by the order along with necessary spares supplied to the entire satisfaction of the authorities of EMRS Lahaul. Payment against invoices shall normally be made within 30 days of receipt and acceptance of equipment/materials at our office. Tax Deduction at Source (TDS) will be deducted from the net-billed amount, where applicable as per the latest Income Tax Rules. No advance payment will be made under any circumstance.

13. **Liquidity Damages:-** The school may also deduct from the SELLER as agreed, Liquidity Damage charges @ 0.5% of the total Contract value towards delay in supply of the items within the stipulated as mentioned in SO or breach of Contract for each week or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of the delayed stores.

14. **FORCE MAJEURE:-** If at any time during the continuance of this contract the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reasons of any war, hostility, acts of public enemy, civil commotion, sabotage, fire, floods, explosions, epidemics, quarantine restriction, or acts of God (herein after referred to as eventualities") and provided notice of the happenings of any such eventuality (duly certified by International Chamber of Commerce in case of foreign parties) is given by either party to other within 21 days from the date of occurrence thereof, neither party shall by reasons of such eventuality be entitled to terminate this Contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance. Deliveries under this Contract shall be resumed as soon as practicable after such eventuality has come to an end or ceased to exist and the decision of the Purchaser as to whether the deliveries have so resumed or not shall be final and conclusive. Provided further that if the performance in whole or in part of any obligations under this Contract is prevented or delayed by reasons of any such event for a period exceeding 60 days either party may at its option to terminate the Contract. Provided also that the Contract, if terminated under this clause, the Purchaser shall be at liberty to take over from the Contractor at a price to be fixed by the Purchaser which shall be final, all unused, undamaged and acceptable material, bought out components and stores in course of manufacture in the possession of the Contractor at the time of such termination or such portion thereof as Purchaser may deem fit except such material, bought out components and stores as the Contractor may, with the concurrence of the Purchaser, elect to retain.

15. All supplies will be subject to the approval by the Principal, EMRS Lahaul or by a representative appointed by him before they are finally accepted/ or any payment made. Supply will be delivered at School premises at the cost of contractor and when needed and where applicable will be compared with the brand/sample already obtained and inspected. Damaged or inferior items will have to be replaced by the contractor at his cost.

16. Inability on part of the contractor, to continue with the contract any time during the approved tenure will be liable to forfeiture of the entire security money deposited with the school without any notice and the contract shall be awarded to the next vendor in line, without any prejudice.

17. In case of any dispute, the decision of the Principal, EMRS Lahaul shall be final which will be disposed off with in the District Magistrate Lahaul Spiti Court Jurisdiction only.

18. Incomplete quotations and quotations which do not comply with all the above instructions are liable to be summarily rejected.

19. EMRS Lahaul does not bind itself to accept the lowest or any such quotation and has the right to accept or reject whole or any part of tenders or a portion of the supply of goods without assigning any reasons. No correspondence in case of rejected tenders will be entertained.

20. The rates should be quoted for F.O.R. at **EMRS Lahaul at Kukumseri.**

21. The rates should be quoted including labour charges for unloading the goods to store at EMRS.

22. No. of times of Dry Ration supply once a month.

23. All items are subject to the inspection.

24. The competent authority reserves the right to reject any or all the tenders without assigning any reason.

25. Quantities to be supplied are subject to the actual demand.

26. All the quoted rates will be valid / applicable up to **31/03/2027.**

27. Conditional tenders will not be entertained.

28. The bidder is to note that once contract is finalized, after due negotiations of rates, has to deposit Rs. 100,000/- as Security amount (refundable after completion of work) in the shape of FDR or Deposit Receipts or DD duly pledged in favour of the Principal EMRS Lahaul at Kukumseri District Lahaul Spiti HP, before the indeed of supply is placed. In case the approval bidder fails to deposit security money by the date, he has no further claim of the contract and tender will be cancelled.

29. These term and conditions will be treated as an agreement between the undersigned and the successful bidder.

30. The above-mentioned details with terms and conditions from Sl. No. 1 to 29 have been read and understood by me/us and I/we express my/our acceptance towards them and will be treated as an agreement between the undersigned and the successful bidder.

Note: These instructions are to be signed by the contractor and returned with the tender.

All the above conditions are accepted by me/us.

Signature of the Bidder:

With seal & date

Name _____

Address _____

Tele: _____

E-mail (if any): _____

Enclosed Demand Draft

(a) Rs. 500/- towards cost of tender.

To
Principal,
Eklavya Model Residential School,
Lahaul at Kukumseri L&S HP 175142

Eklavya Model Residential School, Lahaul Spiti at Kukumseri L&S HP

Rate List

For Supply of Dry Ration

S. N.	Item Name/ kg/ Ltr	Rates (per Kg/ No) and variety
1.	Atta chaki	
2.	Rice: (quote different varieties)Parmal	
	Basmati 1060	
	Basmati- Haryali sabut & Tota	
3.	Raj mash	
4.	Urad Mash	
5.	Kabli Chana	
6.	Moong Dal	
7.	Roungi	
8.	Kala Masur	
9.	Kala Chana	
10.	Malka	
11.	Dal Chana	
12.	Kolth Dal	
13.	Dhuli Mass	
14.	Dhuli moong	
15.	Maida	
16.	Baking soda 100 gms	
17.	Curry Bundi	
18.	Soya Chunks (Nutri)	
19.	Sepu Badi	
20.	Soya bean Refined Oil /ltr.	
21.	Mustard Oil /ltr	
22.	Tata Salt	
23.	Haldi Powder	
24.	Jeera (pkt)	
25.	Dhania (Sabut)	
26.	Methi (sabut)	
27.	Mirch (Sabut)	
28.	Garam Masala 100 gms	
29.	Chana Masala 100 gms	
30.	Degi Mirch 100gms	
31.	Ajwayan	
32.	Saunf Seeds	
33.	Glove Seeds	
34.	Hing per Gms	
35.	Small Cardamom (Chhoti Elachi)	
36.	Big Cardamom (Badi Elachi)	
37.	Sugar	
38.	Biscuit (ten rupee)	
39.	Dalia	
40.	Sewian	

Signature of the Tenderer
With seal & date

41.	Red Level Tea	
42.	Suji	
43.	Besan (packaged)	
44.	Ararot	
45.	Mix Pickle	
46.	Vim Bar 100Grms	
47.	Scrubber (Steel wool)	
48.	Scrubber (Foam)	

Sanitary Items

1.	Broom (Stick)	
2.	Broom (Grass)	
3.	Harpic (Toilet Cleaner)	
4.	Phenyl	
5.	Wiper	
6.	Floor Cleaning Cloth (Poche)	
7.	Hand Wash	
8.	Toilet Brush	
9.	Soap 100 gram (hand wash)	
10.	Cloth Washing soap	
11.	LED Bulb 10watt	
12.	Dust Bin 3ltr. With Pan plastic	
13.	Washing Powder (Surf Excel)	
14.	Lock 7 Level (Big & Small)	
15.	Plastic & steel Bucket 15 ltr. & 20 ltr	
16.	LED Tube 20w	
17.	Stainless Steel Plate with 5 Compartments	
18.	Steel Glass	
19.	Steel Spoon	
20.	Steel Bowl	
21.	Plastic bucket and Mug	
	Daily Use Items	
22.	Bathing Soap (75 gm) Branded	
23.	Washing Soap (100 gm) Branded	
24.	Toothpaste (50 gm) Branded	
25.	Tongue Cleaner - Steel	
26.	Tooth Brush Branded	
27.	Shoe Polish Branded	
28.	Shoe Brush	
29.	Hair Cutting	
30.	Sanitary Napkin for Girls (Branded)	
31.	Hair oil (50 ml) Branded	
32.	Shampoo 30ml Branded (Boys)	
33.	Shampoo 50ml Branded (Girls)	

Signature of the Tenderer
With seal & date