

**EKLAVYA MODEL RESIDENTIAL SCHOOL, LAHAUL AT KUKUMSERI,  
DISTRICT LAHAUL SPITI (H.P.) 175142**

Dated: / /2026

**TENDER FORM**

Tender Form for **\_\_Dress Material: Uniform\_\_**

(Name of the items for which tender is being applied for)

**Note:-This tender form is to be filled in by the Tenderer himself and will be non transferable.**

Signed tender form along with terms and conditions and security money must reach to the Principal, Eklavya Model Residential School Lahaul at Kukumseri, District Lahaul Spiti (HP) latest by 06-03-2026(05:00pm) in a sealed cover.

01. Name of the Tenderer : \_\_\_\_\_
02. Full Name of Firm & Address: \_\_\_\_\_  
\_\_\_\_\_
03. An amount of Earnest Money **Rs. 50,000/-** (Rs. Fifty Thousand Only) is being deposited vide Demand Draft No. \_\_\_\_\_ dated \_\_\_\_\_.
04. An amount of **Rs. 500/-** (Rs. Five Hundred Only) is being deposited vide Demand Draft No. \_\_\_\_\_ dated \_\_\_\_\_ (if the form downloaded from web site or link provided, cost of Tender Form).
05. No Cheque will be entertained.
06. Signed Terms and Conditions of the tenders are attached.
07. Quoted rates of the tenders include all taxes and F.O.R. at EMRS, Lahaul at Kukumseri.
08. All the quoted rates will be valid/ applicable up to 31.03.2027.
09. A Photo-Copy of Sale Tax Number and Clearance Certificate of Income Tax should be attached with tender form.
10. Copy of GST registration should be attached with the tender form.

Sign. of Tenderer \_\_\_\_\_

Name of Tenderer \_\_\_\_\_

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_

Encls:-

1. Demand Draft.
2. Signed Terms and Conditions of tender.
3. Rate List.
4. Tender Invitation Form.
5. Other Information if any.

**Eklavya Model Residential School, Lahaul Spiti at Kukumseri District Lahaul Spiti, H.P.**  
Rate List

SN	Name of Item	Quantity required (Approx.)	Rate Per Unit (Rs.)
<b>School Uniform</b>			
1	Sweater full Sleeve with School Logo (Size 28-44)	211	
2	Blazer Woolen With School Logo (Size 28-44)	211	
3	Track Suit Size 28-44	211	
4	House T- Shirt (Sports) (Size 26-44)	211	
5	Sports Lower (Size 26-44)	211	
6	Neck Tie with School Logo	105	
7	Socks (pair)	633 pairs	
8	Belt with monogrammed buckle	105	
9	School Shoes (Black) pair	211 pairs	
10	Sports Shoes (White) pair	211pairs	
11	Shirt Full Sleeved with School Logo (Boys) (Size 28-44)	211	
12	Trouser Boys (Size 28-44)	211	
13	Kurta Girls (Size 28-44)	211	
14	Salwar Girls (Size 28-44)	211	
15	Waist Coat Girls with School Logo (Size 28-44)	211	
16	Woolen Cap	211	
17	House Color Ribbon	105	
18	School Bag	211	
		<b>Total Amount</b>	

**Terms and Conditions: -**

1. The rates should be F.O.R. and should include excise duty, sales tax and any other taxes whatever liable in respect of the supplies.
2. All the quoted rates will be valid / applicable up to 31/03/2027.
3. All items are subject to the inspection.
4. All items should be of good quality.
5. All items should be made as per strict specifications provided by the NESTS. (copy attached herewith)
6. Certificate in lieu of adherence of these specifications should be submitted by the supplier at the time of delivery of items.
7. Rates of School Uniform and Cultural Lahauli Folk Dresses can be submitted saperately.
8. Samples of item no. 1 to 6 should be submitted in the sealed packets along with the tender form indicating item name on the concerned packet.
9. Quantities to be supplied are subject to actual demand.
10. All the disputes shall be subject to the jurisdiction of the District Magistrate, Lahaul Spiti at Keylong.

Signature of the Party with date  
Name & Full Address:

**EKLAVYA MODEL RESIDENTIAL SCHOOL, LAHAUL AT KUKUMSERI,  
DISTRICT LAHAUL SPITI (H.P.)**

1. Sealed Tender for the supply of the articles shown in the attached statement are invited from agencies of good repute having sound financial background and experience up to **06.03.2026 for supply of Dress Material**. Tender should be sent under strong sealed cover marked as **Tender for the supply of (Dress Material)**. The demand draft should be in favour of Principal, Eklavya Model Residential School, Lahaul at Kukumseri, District Lahaul Spiti, preferably payable at Punjab National Bank, Udaipur District Lahaul Spiti. The tender will be opened in the office of the **SDM, Udaipur** District Lahaul Spiti (H.P.) on next working day.
2. The Tender shall be submitted according to the terms & conditions specified in the paragraphs 03 to 20 unless specified otherwise in the tender, it shall be construed that the terms & conditions stipulated here under have been agreed to.
3. The rates should be F.O.R. and should include GST, excise duty, sales tax, freight charges any other taxes rate or imposition whatever liable in respect of the supplies. The School shall not be liable to pay any tax, freight etc. which has been expressly stipulated in the tender in the event of the tender.
4. There should not be any overwriting or correction in the Tender. If a figure is to be amended it should be neatly crossed out, the revised figure be written above and the same must be attested with full signature & date. In the absence of attested signature, the tender is liable to be rejected.
5. The School does not bind himself to accept the lowest tender and reserves the right to accept the tender in whole or in part i.e. with respect to all articles mentioned in the attached statement or in respect of any one or more than one articles, specified in the attached statement as he may decide.
6. On acceptance of the tender it will become a contract and contractor shall be bound by the terms and conditions of the tender.
7. The person/persons whose tender is accepted, herein after, called the contractor, shall deposit an earnest money along with the tender, which shall be refunded in the event of rejection of the tender. **The earnest money will be forfeited on the event of failure to comply with the contract.** In the event of tender being accepted, the earnest money will be adjusted towards security deposit which shall be payable at the end of contract.  
If the contractor is not agreeable to pay security deposit, the reasons thereof should be specified and the School will reserve the right to accept or reject the request.
8. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance by the Principal, EMRS Lahaul. The Principal, EMRS Lahaul shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person or firm and the difference of price, if any shall be deducted from the earnest money/security deposit & in case any amount in excess of the security deposit is paid by the Principal, EMRS Lahaul, the contractor shall be liable to pay this amount.
9. The quantity of articles indicated in the attached statement may be increased or decreased at the discretion of the Principal, EMRS Lahaul without assigning any reason. In case an order for any article is placed for, one sample shall be retained by the school.
10. **Sample of each items must be submitted with the tender / or during opening of tender free of cost, wherever applicable. Tender will not be entertained without sample.**
11. In the event of acceptance of the quotation and placing of the order for purchase the articles orders for would be subjected to an inspection by the committee and are liable to be rejected if the articles supplied are not according to approved samples or do not confirm to the specification prescribed.
12. The rates quoted by the contractor shall hold good up to **31.03.2027**. No amendment in the rates except increase in the rates of GST during the period of execution of the contract will be accepted.
13. The rate of printed item should not be more than the printed rate. Sometimes, items of some special brand mentioned in the tender are fallen under special schemes. In these circumstances supply should be as per schemes.

14. The amount of security deposit shall be retained by the School for a period of one year from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within this period.
15. **Liquidated damages:** the school may also deduct from the SELLER as agreed liquidated damages to the sum of 0.5% of the contract price of the delayed /services mentioned above for every week of delay or part of a week, subject to the maximum value of the liquidated damages being not higher than 10% of the value of delayed stores.
16. In the event of short supply or failure of supply on the stipulated date and time or rejection of the supply, the school is at liberty to purchase the indented items from the local market without prejudice. The excess cost paid over and above the contract rate of such items locally purchased, inclusive of charges and departmental charges will be recoverable from amount due to be paid to the contractor by way of redemption of monthly bill or from the security deposit. In addition, a penalty to the extent of Rs.100/ will be imposed for any day during the month if the Principal, EMRS Lahaul, is convinced that the failure in meeting the demand either in part or full is due to the carelessness or negligence of the supplier.
17. All supplies will be subject to approval by the Principal, EMRS Lahaul, or by a representative appointed by him before they are finally accepted /or any payment made. Supply will be delivered at school premises at the cost of contractor and when needed and where applicable, will be compared with the brand /sample already obtained, and inspected. Damaged or inferior items will have to be replaced by the contractor at his cost.
18. Inability on the part of the contractor, to continue with the contract any time during the approved tenure will be liable to forfeiture of the entire security amount deposited with the school, without any notice and the contract shall be awarded to the next agency, without any prejudice.
19. The bidder is to note that once contract is finalized, after due negotiations of rates, **has to deposit Rs. 50,000/- as Security amount** in the form of DD, before the indeed of supply is placed. In case the approval bidder fails to deposit security money by the date, the EMD will stand forfeited and he has no further claim of the contract and forfeited amount.
20. Tender Form/ Quotation, which do not comply the above conditions, are liable to be rejected.

**Note: These instructions are to be signed by the contractor and returned with the tender.**

**All the above conditions are accepted by me/us.**

Signature of the Tenderer  
With seal & date

To  
Principal,  
Eklavya Model Residential School,  
Lahaul at Kukumseri L&S HP 175142