



From The Principal's Desk.....

It gives me immense pleasure to connect with you through the prospectus for our self-financing courses namely BBA, BCA, and PGDCA. Our self-financing programs are thoughtfully designed to cater to the evolving needs of various industries and equip you with specialized skills and knowledge that are highly sought after. We are deeply committed to providing quality education that empowers you to excel in a dynamic and competitive world.

This prospectus provides a comprehensive overview of the diverse programs we offer, their objectives, curriculum structure, faculty expertise, and the infrastructure that supports your learning journey. Beyond academics, we foster a vibrant learning environment that encourages critical thinking, innovation, and holistic development. Our dedicated faculty and staff are here to support you at every step, from your initial inquiry to your graduation and beyond.

I welcome you to this premier institute of higher education established in 2007. During the journey of 18 years, the college has achieved milestones by getting recognition of University Grant Commission (UGC) under section 2(f) and accreditation by NAAC Bengaluru. We have well equipped and spacious computer labs equipped with overhead projectors, internet connectivity and fully Wi-Fi campus to ensure best learning resources for the students. Besides, the abovementioned infrastructural facilities, we provide a spacious canteen, a multipurpose hall and a badminton court for our students. Over the years, the college has made a tremendous progress which has left an everlasting imprints in the minds of people as well as students.

I encourage all the students to take advantage of the opportunities provided by the college. The overall development of the mind and body is the sign of healthy and complete human development. In the last, I congratulate you to be a part of our college family. As we step into this new academic session filled with hopes and dreams of scaling new heights. I assure the parents, on the behalf of entire college staff, to provide the best academic atmosphere to our students for their overall development.

“We cannot always build the future for our youth, but we can build our youth for future. Remember, the reward of every good action will be good only”.

Wishing you all Good Luck

Sh. Rakesh Kumar
Principal



BCA Co-ordinator

Dr. Jyotsna

**Ph.D., M.Phil., M.Sc. (Physics),
UGC NET, SLET**

Our Bachelor of Computer Applications program is designed to provide you with a strong foundation in computer science. We offer a cutting- edge curriculum, the state-of-art facilities and supportive learning environment where you can thrive and reach your full potential. Our experienced faculty is dedicated to providing you with the knowledge and skills you need to succeed in today's competitive IT industry. We believe in nurturing not just skilled professionals but also responsible and ethical individuals who can contribute meaningfully to society. I encourage you to explore the prospectus carefully and discover the program that aligns best with your aspirations and career goals. Embrace challenges, stay curious, and never stop believing in your potential. Wishing you all the best for a bright and fulfilling future!

Congratulations on reaching this milestone! Remember to celebrate your achievements, learn from your experiences, and always strive to be the best version of yourself.



BBA Co-ordinator

Dr. Anil Dogra

**Ph.D., M.Phil., M.A. (Economics),
UGC NET, JRF**

I feel highly privileged to be allied to the noble cause of imparting education to our inquisitives as the Coordinator of Bachelor of Business Administration, Government Degree College Barsar. The entire faculty put all over efforts to sculpt the destiny of the students and equip them with the sophisticated knowledge to face challenges and easily overcome them in life. The inquisitive learners have been provided with the opportunities to scrutinize and burgeon through situations that propel them to identify their strengths and reinforce them. Accreditation of learners through their development into benevolent personality is the need of the hour. Thus, it is indeed indispensable to inculcate the value of conscientiousness among the youngsters. Educators put in all their best efforts to ensure that the inquisitive learners receive premium education which helps them to thrive on their critical skills for decision-making, problem-solving and logical thinking. I congratulate the staff member, students and parents for their strong sense of commitment, service and responsibility.

Jai Hind !

OUR INSTITUTION

The Government College Barsar, District Hamirpur (HP) is a co-educational institution, which came into existence in 2007. The college is affiliated to the Himachal Pradesh University, Shimla-5 and is covered under section 2(f) of UGC act 1956. The college is accredited with grade “C” by NAAC in 2009. The college runs diverse under graduate courses in Humanities, Commerce, and Science (Medical & Non-Medical). The college also provides professional education through self-financing courses BCA, BBA and PGDCA under **HEIS** (Higher Education Institute Society). The college campus is located at Baroli nearly 1 km from Barsar. The greenery of this area regulates temperature, humidity, rainfall patterns and serenity around the campus. The serene beauty of our campus assists to reduce stress, anxiety, turmoil and promote a sense of inner peace within the people. It is spread over an area of 8.12 acre and is on the Una-Berthin State Highway (SH 37). It is 4 kms from the sub-divisional office Barsar at Mehre and 32 kms from district headquarter Hamirpur. The nearest railway station is Una(48 kms) and nearest airport is at Gaggal District Kangra. It lies in laps of Solhasinghi Dhar of lower Shivalik Himalayas. Our college is blessed by Shri Baba Balak Nath Sidh Pith at Deotsidh, which is close to Bhakhra reservoir in District Bilaspur.

The college is equipped with adequate infrastructure in terms of classrooms, laboratories, library, playground, canteen, girl's common room, computer labs with internet facilities and multipurpose hall. Sports, cultural events, NSS, and Rovers & Rangers are some of the campus activities that let students express and translate their abilities. The college has built a stellar reputation throughout the years by performing exceptionally well in co-curricular, academic, athletic, and cultural pursuits. Details on the courses provided and other events are easily accessible on the college website.

VISION

OUR VISION is to provide a dynamic, all-encompassing learning environment based on academic values that foster students' mental and spiritual fortitude and mental clarity while also helping them to grow as personalities. Our vision is not only to maintain high standards in teaching but also to inculcate creative skills among the students so that they can be the backbone of our society, state as well as nation.

MISSION

OUR MISSION is to awaken students' latent potentials and foster in them a sense of responsibility, a spirit of social service, discipline, leadership, and mutual co-operation.

Key missions of the college:

- ❖ Holistic Development(academics, leadership, personal growth)
- ❖ Quality education (management concepts)
- ❖ Industry Alignment(Internships, Placements)
- ❖ Technical proficiency
- ❖ Fostering critical thinking
- ❖ Entrepreneurial mind-set
- ❖ IT Sector Industry Alignments
- ❖ Ethical and Social Responsibility
- ❖ Problem solving
- ❖ Clean and pollution free environment
- ❖ Skill Based Education

HIGHER EDUCATION INSTITUTE SOCIETY

Higher Education Institute Society Govt. College Barsar came into existence in 2018 to run Bachelor of Business Administration (B.B.A.), Bachelor of Computer Application (B.C.A.), and Post Graduate Diploma in Computer Application (PGDCA) under self-financing scheme. HEIS GC Barsar has been constituted to formulate the rules and regulations to reinforcing the existing professional courses, introducing new programmes and maintain high standards in teaching.

MANAGEMENT COMMITTEE OF HIGHER EDUCATION INSTITUTE SOCIETY (Regd.) GOVT. COLLEGE BARSAR, DISTT. HAMIRPUR (H.P.)

Ex-Officio-Members

Principal-Cum-Director	Sh. Rakesh Kumar
Member Secretary /Co-ordinator (BCA & PGDCA)	Dr. Jyotsna
Co-ordinator (BBA)	Dr. Anil Dogra

Nominated Members

Director of Higher Education Govt. of H.P.	Dr. Amarjeet Sharma
Retd. Principal	Dr. Ashwani Kumar
Principal G.C. Dhaneta	Dr. G.C. Rana
Co-opted Member	Sh. Ajit Diwan
Asso. Professor	Dr. Manoj Dogra
Asstt. Professor	Prof. Manoj Sharma
Asstt. Professor	Prof. Ajay Kumar

FACULTY OF BCA/PGDCA

Sr. No.	Name	Designation	Qualification	Experience
1.	Ms. Reeta Sharma	Asstt. Professor	M. Phil, M.A. (Eng.), B.Ed., TET	10 Years
2.	Mr. Vishwas Thakur	Asstt. Professor	M.C.A.	10 Years
3.	Ms. Jyoti Moudgil	Asstt. Professor	M.C.A.	8 Years
4.	Ms. Madhu Sharma	Asstt. Professor	M.Sc. (Maths), B.Ed., TET	5 Years
5.	Ms. Sweta Sharma	Asstt. Professor	M.C.A.	3 Years

FACULTY OF BBA

1.	Mr. Akash Sharma	Asstt. Professor	M.B.A, M.Com., UGC NET	13 Years
2.	Ms. Reeta Sharma	Asstt. Professor	M.Phil., M.A. (Eng.), B.Ed., TET	10 Years
3.	Ms. Sonia Sharma	Asstt. Professor	M.Com, UGC NET	2 Years

NON-TEACHING STAFF

1.	Mr. Aman Kumar	Office Assistant	M.C.A.	4 Years
2.	Mr. Desh Raj	Chowkidaar		
3.	Mr. Manish	Sweeper		

BACHELOR OF BUSINESS ADMINISTRATION

Bachelor of Business Administration (B.B.A.) program was introduced by the Himachal Pradesh University, Shimla-5 under the university college of business studies.

The main objective of BBA Deptt. is to make the students professionally strong with emotional intelligence.

A) Seats Distribution:

- **Total No. of Seats in BBA Course** : **40**
- **Subsidized Seats** : **30**
- **Non-Subsidized Seats** : **10**

B) Eligibility Criterion :

Candidates who have passed 10+2 examination from H.P. Board/CBSE/ICSE with 45% marks (40% marks for SC/ST Category) shall be eligible. The candidates having Economics or Commerce at 10+2 level will be given preference.

C) Age Criterion :

General Category	21 Years	As on 1st July, 2025
SC/ST Category	24 Years	
Female Candidates	23 Years	

Note : The Vice Chancellor can permit age relaxation upto maximum of 3 months.

D) Basis of Admission :

- The admission is based on the marks obtained in qualifying examination i.e. 10+2.
- The duration of BBA course will be of 3 years having 6 semesters.
- The syllabus of studies in each course/paper shall be as prescribed by the HP University Shimla-5.

E) Examination Schedule :

End semester examination will be conducted in the month of April and October on the dates to be notified by the controller of examination HPU Shimla-5.

F) Scheme of Examination :

- Question paper language : English
- Marks Distribution Pattern :

Maximum Marks (100)	Theory Marks (70)	Internal Assessment (30)
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G) Seats Distribution with Category and Fee Structure :

Category	Seats	Fee Structure
Subsidized	30	Rs. 6000/-
Non-Subsidized	10	Rs. 11000/-
Total Seats	40	

Note 1 : 10% additional seats are reserved for EWS Category for academic session 2025-26. If these seats remain vacant then these seats neither be filled with other category nor will carry forward.

Note 2 : 2.5% additional seats are reserved for Single Girl Child for the academic session 2025-26. If this seat remains vacant then this seat neither be filled with other category nor will carry forward.

H) Mode of Selection :

- As per HPU rule, 75% seats will be filled by those candidates who have passed their 10+2 examination from the school which comes under H.P. irrespective of any board.
- 25% seats will be filled on the All India Basis.
- Other reservation rules of HPU will be applicable.

I) Promotion Eligibility Criterion :

- Students must have passed at least 50% papers in 1st year (1st and 2nd semester) to get admission in 2nd year.
- Students must have passed at least 50% papers in 2nd year (3rd and 4th semester) to get admission in 3rd year.

J) Completion of Degree Criterion :

- **Maximum Period : Five Years**
- **Minimum Period : Three Years**

BACHELOR OF COMPUTER APPLICATION

Bachelor of Computer Application (B.C.A.) program was introduced by the Himachal Pradesh University, Shimla-5 in the university college of business studies. It is a self-financing scheme. BCA program aims to equip the students with knowledge and skill in various aspects of Computer Applications such as Networking, Software Engineering, Web Designing and Database Management.

A) Seat Distribution :

Total No. of Seats in BCA Course	:	40
Subsidized Seats	:	30
Non-Subsidized Seats	:	10

B) Eligibility Criterion :

Candidates who have passed 10+2 examination from H.P. Board/CBSE/ICSE with 40% marks (35% marks for SC/ST Category) shall be eligible. The candidates having Maths at 10+2 level will be given preference.

C) Age Criterion :

General Category	21 Years	As on 1st July, 2025
SC/ST Category	24 Years	
Female Candidates	23 Years	

Note : The Vice Chancellor can permit age relaxation upto maximum of 3 months.

D) Basis of Admission :

- The admission is based on the marks obtained in qualifying examination i.e. 10+2.
- The duration of BCA course will be of 3 years having 6 semesters.
- The syllabus of studies in each course/paper shall be as prescribed by the HP University Shimla-5.

E) Examination Schedule :

End Semester examination will be conducted in the month of April and October on the dates to be notified by the controller of examination HPU Shimla-5.

F) Scheme of Examination :

- Question paper language : English
- Marks Distribution Pattern :

Maximum Marks (100)	Theory Marks (70)	Internal Assessment (30)
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G) Seats Distribution with Category and Fee Structure :

Category	Seats	Fee Structure
Subsidized	30	Rs. 7,350/-
Non-Subsidized	10	Rs. 13,850/-
Total Seats	40	

Note 1 : 10% additional seats are reserved for EWS Category for academic session 2025-26. If these seats remain vacant then these seats neither be filled with other category nor will carry forward.

Note 2 : 2.5% additional seats are reserved for Single Girl Child for the academic session 2025-26. If this seat remains vacant then this seat neither be filled with other category nor will carry forward.

H) Mode of Selection :

- As per HPU rule, 75% seats will be filled by those candidates who have passed their 10+2 examination from the school which comes under H.P. irrespective of any board.
- 25% seats will be filled on the all India basis.
- Other reservation rules of HPU will be applicable.

I) Promotion Eligibility Criterion :

- Students must have passed at least 50% papers in 1st year (1st and 2nd semester) to get admission in 2nd year.
- Students must have passed at least 50% papers in 2nd years (3rd and 4th semester) to get admission in 3rd year.

J) Completion of Degree Criterion :

- **Maximum Period : Five Years**
- **Minimum Period : Three Years**

POST GRADUATE DIPLOMA IN COMPUTER APPLICATION

PGDCA is a PG Diploma in Computer Application. It is a one year course that covers a wide range of Computer Applications.

Key Features of PGDCA

- **Duration :** One Year (Two semesters)
- **Focus :** Provides a comprehensive understanding of Computer Applications bridging theoretical knowledge with practical skills.
- **Basis of Admission :** Admission is on the basis of merit in the qualifying Bachelor's Degree.
- **Mode of Examination :**
 - a. **Duration of Examination :** Three hours
 - b. **Courses :** Five
 - c. **Project Work/Practical :** Yes

Note : The performance in Project will be evaluated by a panel of two examiners including one internal examiner who will conduct a viva-voce test before awarding the marks.

ELIGIBILITY FOR ADMISSION TO PGDCA

A Bachelor's Degree in any discipline with a minimum of 48 credits in Major Subject, 48 credits two minor subjects, 09 credits in compulsory, 01 credit GI & hobby with aggregate of 106 credits for the award of pass degree.

Or

A Bachelor's (Hons) Degree in any discipline with a minimum of 56 credits in Major subject, 40 credits two minor subject, 09 credits in compulsory, 01 credit GI & hobby and 14 credits in additional/compulsory/skill-based/GI & hobby (Maximum 18 credits in compulsory/skill-based and 03 credit in GI & hobby) with aggregate of 120 credits for the award of Honors degree.

Or

At least 50% marks in aggregate (45% in case of SC/ST) from a University established by Law in India.

Or

Bachelor degree in any discipline with at least 50% marks (45% in case of SC/ST) from a university established by law of India with at least one full paper of Mathematics at the graduate level.

Or

Bachelor degree in any discipline with at least 50% marks (45% in case of SC/ST) from a university established by law of India with at least one full paper of Mathematics at 10+2 level along with Bridge Course.

Category	Seats	Fee Structure
Subsidized	15	Rs. 8500/-
Non-Subsidized	05	Rs. 13,500/-
Total Seats	20	

SCHEME FOR NON-SUBSIDIZED SEATS BCA, BBA & PGDCA

This scheme admits students as per the merit list after filling seats in the subsidized category. Top 10 candidates in BCA & 10 candidates in BBA & 05 candidates in PGDCA in the self-financing programme shall be admitted respectively. Only the eligible candidates shall be admitted to the course subject is to the availability of seats. The merit and waiting list shall be displayed on the notice board of the College. If a student fails to deposit the specified fees within the stipulated time period, his/her right of seeking admission will automatically stand cancelled and chance may be given to the next candidate as per the waiting list.

RESERVATIONS OF SEATS

Admission to the course shall be subject to the following conditions :

- 15% and 7.5% seats shall be reserved for SC and ST candidates respectively, who have passed their qualifying examination from H.P. Board of School Education or any other school located within the jurisdiction of H.P. or from any other board e.g. CBSE or ICSE etc.
- The remaining 77.5% seats be filled as under 1.25% of the seats for admission shall be open for all the candidates irrespective of their institution from where they have passed their qualifying examination. 2.75% of the seats shall be filled out of the candidates who have passed their qualifying examination from HP Board of School Education or any other school located within the territorial jurisdiction of H.P. or from any other school board e.g. CBSE etc. and will include the following reservation :
- 1.5% of the seats shall be reserved for outstanding sports persons and 2.5% of the seats shall be reserved for physically handicapped candidates. In the absence of candidates fulfilling above mentioned criteria the above seats will be filled from general category.
- The roster of admission showing eligibility condition for the admission to the courses in case of SC/ST will be relaxed by 5% than eligibility condition for general category.

RESERVATION ROSTER*

RESERVATION ROSTER (120 POINTS) FOR ADMISSION TO BCA/BBA AND PGDCA

Roster for Admission and Reservation Govt. College Barsar 2025-26					
Keeping in view the various types of reservation mentioned in clause 6" Admission and Reservation" the following roster has been evolved w.e.f. session 1992-93 and all the admission shall be made according to this roster of reservations.					
1 PWD	21 PWD	41 ST	61 CUL	81 CUL	101 PWD
2	22	42 PWD	62 PWD	82PWD	102
3	23	43	63	83	103
4	24	44	64	84	104
5	25	45	65 SC	85 SC	105
6	26 SC	46 SC	66	86	106 SC
7 SC	27 SC	47	67 SC	87	107 ST
8	28	48	68	88	108
9	29	49	69	89	109
10	30	50	70	90	110
11	31	51	71	91 SC	111
12 SC	32	52 SC	72 SC	92	112
13 ST	33 SC	53 ST	73	93 ST	113 SC
14	34	54	74	94	114
15	35	55	75	95	115
16	36	56	76	96	116
17	37	57	77	97 SC	117 SP
18 SC	38 CUL	58	78 SC	98 CUL	118 CUL
19 SP	39 SC	59 SC	79 SP	99 SP	119 SC
20 CUL	40 SP	60 SP	80 ST	100 ST	120 ST
(PWD-5%) = 6	(CUL-5%) = 6	(SP-5%) = 6	(SC-15%) = 18	(ST-7.5%) = 9	
PWD : Person with Disability ; CUL : Cultural; SP : Sports; SC; Scheduled Caste; ST : Schedule Tribe					

Note : 1. There are 10% over and above additional seats are reserved for the Economically Weaker section (EWS) category for admission to UG/PG courses at Govt. College Barsar in each teaching subject. If the seats remain vacant then these seats shall neither be filled by other's categories nor shall carry forwarded.

2. One supernumerary seat for "Single Girl Child" is reserved in each unit of 80 candidates in each course of UG/PG to the fulfilment of minimum qualification criteria.

***To be implemented as per H.P. University/H.P. Govt. Latest amendment, if any.**

GENERAL RULES FOR FEE

1. Fee once deposited shall be refunded as per university guidelines.
2. The students admitted to the faculty of BBA/BCA/PGDCA will be governed by the rules and regulations contained in the prospectus 2025-26 of Govt. College Barsar (H.P.)
3. Fee for whole of year/semester will be taken at the time of admission.
4. P.T.A. Fund will be charged as per college rules.

FINE DETAIL:

a)	Absence fine for a period	Rs. 05
b)	Absence fine for a practical	Rs. 10
c)	Absence fine for House Examination/MTT	Rs. 30/- (per paper)
d)	Fine for delay in returning library book(s) per day	Rs. 01
e)	Fine on not wearing Uniform While in College according to specified days	Rs. 50/-

SUBMISSION OF APPLICATION FORM

Application form duly filled in and accompanying the following documents should be submitted to The Principal-cum-Director Govt. College, Barsar-174305 (H.P.) India.

1. Attested copies of the certificates of matriculation or its equivalent examination and 10+2 or its equivalent examination with the conversion formula of grade into percentage where ever applicable with relevant testimonials. Proof of the date of birth (Matriculation Certificate) attested photocopies of supporting documents.
2. For PGDCA, attested copies of matriculation, 10+2, TDC I, II, III or its equivalent examination from recognized university and attested photocopies of supporting documents. If result of qualifying exam. i.e. TDC III is not declared, submit the DMC at the time of counselling.
3. Attested copies of certificate of SC/ST where ever applicable. Character Certificate from the institution last attended if the candidate has passed the qualifying exam from other than this institution.



ACHIEVEMENTS OF STUDENTS OF BCA DEPARTMENT

1. **Sneha Patyal** - Master's in Computer Application-H.P. University.
2. **Kiran Bala**- Master's in Computer Application-SPU Mandi
3. **Shubham** - Master's in Computer Application-HP University.
4. **Sourav** - Full stake Developer- Segmatic Infotech Mohali, Punjab.
5. **Aniket Thakur** - IT Support Engineer- CMS IT Services, Karal, Haryana.
6. **Sushant Banyal** - Full stake Developer - Future Sphere Technologies, Zirakpur, Punjab.
7. **Gaurav** - Full stake Developer- Future Sphere Technologies, Zirakpur, Punjab.

Course Outline for BCA
BACHELOR OF COMPUTER APPLICATION

First Year (1st Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam. Duration Hours
BCA0101	Mathematics-I	4	70	30	100	3
BCA0102	Applied English	4	70	30	100	3
BCA0103	Computer Fundamentals	4	70	30	100	3
BCA0104	C Programming	4	70	30	100	3
BCA0105	Office Automation Tools	4	70	30	100	3
BCA0104(P)	C Programming Lab-I	3	35	15	50	3
BCA0105(P)	Office Automation Tools Lab-II	3	35	15	50	3
Total					600	

First Year (2nd Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam. Duration Hours
BCA0201	Mathematics-II	4	70	30	100	3
BCA0202	Communicative English	4	70	30	100	3
BCA0203	Digital Electronics	4	70	30	100	3
BCA0204	Data Structures	4	70	30	100	3
BCA0205	Data Base Management System	4	70	30	100	3
BCA0204(P)	Data structures Lab-III	3	35	15	50	3
BCA0205(P)	DataBase Management System Lab-IV	3	35	15	50	3
Total					600	

Second Year (3rd Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam. Duration Hours
BCA0301	Mathematics-III	4	70	30	100	3
BCA0302	Business Practices and Management	4	70	30	100	3
BCA0303	Computer Organization	4	70	30	100	3
BCA0304	Object Oriented Programming with C++	4	70	30	100	3
BCA0305	Desktop Publishing and Designing	4	70	30	100	3
BCA0304(P)	Object Oriented Programming with C++ Lab-V	3	35	15	50	3
BCA0305(P)	Desktop Publishing and Designing Lab-VI	3	35	15	50	3
Total					600	

Second Year (4th Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam. Duration Hours
BCA0401	Personnel Management	4	70	30	100	3
BCA0402	Accounting	4	70	30	100	3
BCA0403	System Analysis and Design	4	70	30	100	3
BCA0404	Internet Technology & Web Page Design	4	70	30	100	3
BCA0405	Programming in Visual Basic	4	70	30	100	3
BCA0404(P)	Internet Technology & Web Page Design Lab-VII	3	35	15	50	3
BCA0405(P)	Programming in Visual Basic Lab-VIII	3	35	15	50	3
Total					600	

Third Year (5th Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam. Duration Hours
BCA0501	Operating System	4	70	30	100	3
BCA0502	E-Commerce	4	70	30	100	3
BCA0503	Management Information System	4	70	30	100	3
BCA0504	ASP .net Technologies	4	70	30	100	3
BCA0505	Computer Oriented Statistical Methods	4	70	30	100	3
BCA0504(P)	ASP. net Technologies Lab-IX	3	35	15	50	3
BCA0505(P)	Computer Oriented Statistical Methods Lab-X	3	35	15	50	3
Total					600	

Third Year (6th Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam. Duration Hours
BCA0601	Computer Networks	4	70	30	100	3
BCA0602	Numerical Methods	4	70	30	100	3
BCA0603	Multimedia Technology	4	70	30	100	3
BCA0604	Computer Graphics	4	70	30	100	3
BCA0605	Software Engineering	4	70	30	100	3
BCA0604(P)	Computer Graphics Lab-XI	3	35	15	50	3
BCA0605(P)	Major Project	3	35	15	50	3
Total					600	

Course Outline for BBA

First Year (1st Semester)

Paper Code	Paper Title		Credit	CCA	ESE	Total
101	Environmental Science	Ability Enhancement Compulsory (AECC)-1	Common with B.A./B.Sc./B.Com			
102	Fundamental of Management & Organizational Behaviour	Core Course	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
103	Statistics of Business Decisions	Core Course	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
104	Entrepreneurship Development	Generic Elective (GE)-I	6 (L4+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)

First Year (2nd Semester)

Paper Code	Paper Title		Credit	CCA	ESE	Total
201	Business Communication (Language-English/MIL)	Ability Enhancement Compulsory (AECC)-II	Common with B.Com Hon's			
202	Managerial Economics	Core Course	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
203	Business Accounting	Core Course	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
204	Ethics & Corporate Social Responsibility	Generic Elective (GE)-II	6 (L4+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)

Second Year (3rd Semester)

Paper Code	Paper Title		Credit	CCA	ESE	Total
301	Macroeconomics		Common with B.A./B.Sc./B.Com			
302	Principle of Marketing	Core Course	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
303	Management Accounting	Core Course	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
304	India's Diversity & Business	Generic Elective (GE)-III	6 (L4+T2)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
305	Personality Development & Communication Skills	Skill Enhancement Course-I	6 (L4+T2)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)

Second Year (4th Semester)

Paper Code	Paper Title		Credit	CCA	ESE	Total
401	Business Research	Core Course	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
402	Human Resource Management	Core Course	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
403	Financial Management	Core Course	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
404	Tax Planning	Generic Elective (GE-II)	6 (L4+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
405	IT Tools in Business	Skill Enhancement Course-II	6 (L4+T1)	Theory 50 (Max.) 23 (Min)	Practical 20 (Max.) 9 (Min) Internal	100 (Max) 45 (Min)

Third Year (5th Semester)

Paper Code	Paper Title		Credit	CCA	ESE	Total
501	Quantitative Techniques for Management	Core Course	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
502	Legal Aspects of Business	Core Course	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
503	(DSE-I Finance) Investment Banking & Financial Services or (DSE-II Marketing) Consumer Behavior or (DSE-III Human Resource) HRD: Systems and Strategies or (DSE-IV Management of Global Business) International Trade : Polices and Strategies	DSE Note : Students can opt any one of the specialization in V th Semester and the same will continue in VI th Semester.	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
504	(DSE-I Finance) Investment Analysis & Portfolio Management or (DSE-II Marketing) Retail Management or (DSE-III Human Resource) Training and Management Development or (DSE-IV Management of Global Business) Global Business Environment	DSE	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)

Third Year (6th Semester)

Paper Code	Paper Title		Credit	CCA	ESE	Total
601	Business Policy & Strategy	Core Course	Common with B.A./BSc/B.Com			
602	Financial Institution & Markets	Core Course	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
603	(DSE-I Finance) Project Appraisal & Analysis or	DSE	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
	(DSE-II Marketing Distribution & Supply Chain Management or					
	(DSE-III Human Resource) Performance and Compensation management or					
	(DSE-IV Management of Global Business) Multinational Business Finance					
604	(DSE-I Finance) Project Report or	DSE	6 (L5+T1)	30 (Max.) 13 (Min)	70 (Max.) 32 (Min)	100 (Max) 45 (Min)
	(DSE-II Marketing) Project Report or					
	(DSE-III Human Resource) Project Report or					
	(DSE-IV Management of Global Business) Project Report					

Course Outline for PGDCA

1st Semester

Paper Code	Paper Title	Max. Marks Theory	Internal Assess.	Exam. Duration (Hrs.)
DCS-101	Fundamentals of Programming Using C	75	25	3
DCS-102	PC Software	75	25	3
DCS-103	Operating System	75	25	3
DCS-104	Computer Organization and Architecture	75	25	3
DCS-105	Practical-I (C Language)	75	25	3
DCS-106	Practical-II (PC Software)	75	25	3

2nd Semester

DCS-201	Data and File Structure	75	25	3
DCS-202	System Analysis and Design	75	25	3
DCS-203	Object Oriented Programming & C++	75	25	3
DCS-204	Data base Management System	75	25	3
DCS-205	Practical-III (DFS Using C++)	75	25	3
DCS-206	Practical-IV (Data base management System)	75	25	3
DCS-207	Project Work	200

Scheme of Examination

There will be semester system of examination. Each theory paper will be of three hours duration and of 100 marks out of which 75 marks are for written examination and 25 for internal assessment. Each practical exam will be of 100 marks out of which 75 marks for practical and 25 for internal assessment. In the second semester students have to prepare one project, which will be evaluated on the following basis.

Category	Maximum Marks
Project Report	50
Viva-Voce	100
Seminar	50
Total	200

***The syllabsei of BCA, BBA, PGDCA may be subjected to the approval of H.P. University.**

IMPORTANT :

1. Stringent action will be taken against student found guilty of breaching conduct or discipline rules in the college, by the college administration.
2. Defaulters including students whose name has been struck off the roll(s) would not allow entering the college premises until exonerated or readmitted appropriately.

ATTENDANCE

1. At least 75% lecture attendance is compulsory for appearing in the university exam.
2. An irregular students or one who remains absent continuously for 7 days from College/any elective subject is struck-off from the college rolls. If name of a student is struck-off twice, he/she will not be re-admitted to the college.
3. A student is liable to pay all dues & fine as long as his/her name remains on the college rolls.
4. The Principal reserves the right of expulsion/suspension of any student if the situation warrants so.

LEAVE RULES

- i. Application for any kind of leave on the prescribed proforma should be submitted well in time.
- ii. Leave upto three days will be sanctioned by the tutor. For a grant of leave for single period the concerned subject teacher is competent.
- iii. Leave for three days to six days will be sanctioned by senior tutor. Leave for more than six days will be sanctioned by the Principal on the simultaneous recommendation of concerned subject teacher and senior tutor.
- iv. In case of medical leave for a period of over six days the applicant must produce a medical certificate.

LIBRARY RULE

Every student will be issued an identity Card. Since "I-Card" is the only medium to identify/differentiate a bonafide college student from an outsider, every student must always carry it with him/her and must produce it whenever required (during all working-days, examination(s) and college function(s) etc. otherwise he/she will be considered an outsider and will be punished accordingly. If the I-Card is lost, a duplicate Card will be issued only after an FIR is registered with the nearest police station and an original copy thereof is appended with such a request. Rs. 20/- are to be deposited for a duplicate Identity Card.

EXAMINATION (ELIGIBILITY/QUALIFYING CONDITIONS)

1. To appear in University Examination a student will have to fulfill 75% lecture condition (75% in theory and 75% in practical). The attendance will be counted from the first day of the commencement of teaching work/admission.
2. Two minor class tests will be conducted, first in the month of August and second in the month of October. A student will have to obtain at least 45% marks in each subject to become eligible for appearing in university examination.

ASSOCIATIONS

PTA This association has been working actively. P.T.A. Contributes regularly towards the improvement of the college infrastructure and provides assistance as per the requirement of the college.

OSA The College is proud of its Old Students Association (OSA) Which is now the fountain head of its strength. O.S.A. Makes the prospective students feel the transformative touch after they join this prestigious institution of learning.

CSCA The College student body called the CSCA is elected as per the norms and direction of HPU. It follows the recommendations of Lyngdoh Committee. The CSCA extends helping hand during the college admissions and in the smooth functioning of all activities.

ACTIVITIES IN THE COLLEGE :- SPORTS

The College provides optimum facilities for various games viz. Cross Country, Athletics, Cricket, Hockey, Volley-ball, Football, Kho-Kho, Kabaddi, Handball, Basketball, Boxing, Judo, Table Tennis, Badminton and Weightlifting etc. Inter College competitions in various games are held by HPU every year to promote the sportsmanship spirit among students.

CULTURAL ACTIVITIES

ACTIVITY DAY It is celebrated once in a week to motivate the students to participate in activities like quiz, debate, seminars etc.

TALENT HUNT An inter faculty cultural function is held in the month of Aug./Sept to provide a platform for students to showcase their talent in performing arts. On its basis, students will be selected to represent the college in various cultural activities to be held in HPU Youth Festival.

YOUTH FESTIVAL It is organized by HP university in four groups-I, II, III & IV. The student having highly commended position in youth festival are given reservation in HP University PG Courses.

UNITS, CLUBS AND SOCIETIES

To inculcate the qualities of leadership, social service, discipline and patriotism among the youth following units are being run in the college.

NSS Presently the college has NSS Unit comprising 100 students each. In each unit 33% seats are reserved for girls. The students who attend 240 hours of social service and attend "Seven days" special camp are given a special benefit of 2% marks at the time of admission to the H.P. University P.H. Courses.

ROVERS AND RANGERS is a worldwide association of well disciplined volunteers. It has two wings, one for girls (ranger) and one for boys (rovers) having 32 seats in each wing. The students who obtain a NIPUN certificate are eligible for 2% marks weightage while seeking employment in railways and other government institutions.

RED RIBBON CLUB

The club aims at launching and exhaustive campaign against AIDS. It educates and sensitizes college student can get registered as volunteers of this club. The College has Energy Club, Cultural Activities Club, Environment Club and Subject Societies to celebrate various notified days and events to educate the students throughout the year.

COLLEGE MAGAZINE SHATRUPA

To nourish the creativity among the students, the college magazine "Shatrappa" is published every year. It has many section like Hindi, Sanskrit, Pahari, English and Science etc. One student editor for each section is also appointed in the beginning of academic session.

CAREER GUIDANCE, COUNSELING AND PLACEMENT

The UGC formulated "Career Guidance, Counseling and Placement Cell" has been constituted in the college with the aim to prepare the students for job or self reliance. The cell consists of a core committee and various faculty wise sub-committees which will undertake the following activities time to time.

1. **'Pre-Admission Guidance & Counseling Committee'** will provide pre-admission coaching to all the admission seekers particularly in the humanities. The committee to provide them their expert inputs regarding choice of subjects.
2. Sub-Committees will organize tutorials, competition, group discussion, interactive session etc. to raise the level of inherent capabilities of students.
3. In order to enhance communication skills and soft skills of the students, various activities will be organized which will make students confidence enough to face interviews/group discussions.
4. The student will be given awareness about the prospectus of higher education in their future. They will also be made aware of job opportunities available in their stream/subject in the market/industry. The cell will provide the placement opportunities to students by facilitating various companies/private firms for conduction job programmes/test/interviews etc.

FEEDBACK APPRECIATION

A suggestion Box is installed in the college Campus to invite the general advice, suggestion or information from the students about how good or useful the institutional work is and what measures can be adopted to make its functioning more meaningful and result oriented.

TEACHER'S APPRAISAL

The teacher are evaluated by their students twice during the academic session through a 'Prescribed Feedback Performa.'

SCHOLARSHIPS

• CENTRAL SPONSORED SCHEME

- a) Post metric scholarship for SC, ST and OBC students
- b) Central sector university and college scheme for the meritorious Students of general category.
- c) Dr. Ambedkar post matric scholarship for economically backward class students.

• STATE SPONSORED

- a) Kalpana Chawla Chartravriti Yojna.

ANNUAL PRIZE DISTRIBUTION FUNCTION

Annual function of the college is organized in month of February/March every year. In this function prized are given to the students achieving distinction at College/University/Inter University Level in NCC, NSS, House exams, University exams, sports and other co-curricular activities organized throughout the year.

GENERAL CONDUCT/DISCIPLINE RULES

1. The decision of Principal in all matters will be final and binding.
2. Student must be seated in the classrooms before the start of the lecture. No Students shall enter the class or knock the door after 5 minutes after the start of class.
3. No student shall be loitering near the classes once the classes are in progress.
4. Regular attendance in the class including guest lecture is compulsory.
5. Use of mobile phone is strictly prohibited in the college campus.
6. Every student will submit assignment, project etc. as per periodic directions.
7. Each student expected to observe the college dress code strictly.
8. Each student is expected to be present regular in the college. Candidate can seek readmission after satisfying the Principal.
9. No Student is permitted to undertake any part time/whole time job during course of study.

10. No Student is allowed to put posters in college campus or notice board and to hold assembly in college premises or to address on unauthorized assembly in the college campus.
11. Any student causing loss to the college property will be penalized and the students concerned have to replace or get the same repaired at his/her own costs.
12. Food, breweries and any type of drink are not permitted in the lab/class rooms. If anybody is found indulged he/she will be penalized as per the decision of the committee.
13. Students are not allowed to leave the college campus during teaching hours without prior permission.
14. Parents will be intimated about the progress of their ward periodically through report card and personal feedback.
15. Every student must always carry with him/her duly completed identity card.
16. Each student will have to attend a minimum of 75% Lecture/Tutorials/Practicals. A Student having less than 75% attendance will not be allowed to appear in the End Semester Examination (ESE-Theory/Practical). If a student is not permitted to appear in the ESE due to shortage of attendance beyond the exemption limit as per HPU rules shall be deemed to have 'dropped' the course. However, if such a candidate, makes a written request immediately he/she can be permitted to redo the missed semester after completing rest of the program by paying proper dues, This retaking the semester would mean complete course including CCA and ESE.

FACILITIES IN THE CAMPUS

1. Well equipped computer lab with internet connectivity.
2. Hi Tech Smart class rooms with Interactive Board LCD Projector Visualizer available to assist teaching.
3. Wi-Fi campus, Departmental Library, Canteen.
4. Public Transportation from nearby the campus.
5. Special counseling for slow learners.
6. Committed to arrange job training/Industrial Visit/Job fair/Campus exchange programme (Short Term).

DRESS CODE : A PROFESSIONAL LOOK

A formal dress Communicates unique look it inculcates a sense of discipline and enhance the confidence level of students.

Uniform (BCA) : Light Blue Shirt, Grey Trousers, Black Shoes, Navy Blue tie, Grey Sweater, Grey Socks and Navy Blue Blazer.

Uniform (BBA) : White full sleeve Shirt, Black Formal trousers, Grey Sweater, Black blazer, Black Tie, Black leather Shoes, Black Socks.

Note : Students shall be exempted from dress code on Wednesday and Saturday. If the students are not in proper uniform then they will be penalized in any form.

POINTS TO REMEMBER

- I. 1st Period will begin at 10.00 am daily and each period shall be of one-hour duration.
- II. Every student must always carry his/her Identity card which is issued to the students after admission. It should be shown/ produced on demand.
- III. All admissions to the college shall be provisional and subject to the approval of H.P. University. The college shall not be held responsible for cancellation of admission/candidature of any student by the University.
- IV. Students should not tamper with the electrical and water fittings in the class rooms and in the college campus.
- V. Using foul language shall be viewed seriously.
- VI. Writing obscenities, loitering aimlessly, damage to the college property, bringing outsiders, misbehaving with the staff will be construed as acts of misconduct/indiscipline and punished with either fine or suspension/expulsion or both

- VII. Any instance of ragging should immediately be brought in the notice of members of anti-ragging squad/committee.
- VIII. Go through the College Notice Board Daily.
- IX. Smoking or taking of intoxicants, liquor etc. is strictly prohibited in the college campus.

Anti- Ragging/ Indiscipline Rules

In order to have zero tolerance to ragging and its total elimination from the educational institutions, the Hon'ble Supreme Court of India vide its order dated 4th May, 2001, 16th May, 2007 and 11th February, 2009 has directed as here under:

1. Ragging is banned in the institution.
2. Anyone indulging in ragging is liable to be punished appropriately. Punishment shall be Exemplary and Justifiable harsh.
3. **Punishment for ragging includes:**
 - a) Imprisonment/ fine or both.
 - b) Expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology.
 - c) Withholding scholarships or other benefits.
 - d) Debarring from representation in events.
 - e) Withholding of results.
 - f) Suspension or expulsion from hostel or mess and the like.
4. In the hostels, the entry of seniors and outsiders shall be prohibited before and after specified hours of the day except under the authority or the persons in-charge (Warden or Hostel Superintendent).
5. If the individuals committing or abetting ragging are not identified, collective punishment shall be resorted to.
6. Character / migration certificate(s) issued by the institution shall have and entry apart from that of general conduct and behaviour to the effect whether the student had participated in ragging and in particular was punished for ragging.
7. In case the applicant for admission is found to have indulged in ragging / indiscipline in the past or if it is noticed later that he has indulged in ragging, admission may be refused or he / she shall be expelled from the institution forthwith.

For Himachal Pradesh University Act, statutes and ordinances as amended till date log in on university website www.hpuniv.nic.in (Right to information-H.P. University Act & ordinance, Vol-I, Vol-II, Vol-III)

Important Note: It is mandatory to every student to upload "Affidavit" on Anti-Ragging website

Ragging is a reprehensible Act

Under the Himachal Pradesh Educational Institutions

(Prohibition of Ragging) Ordinance-2009

In Emergency Call at Following Numbers

Anti Ragging Helpline No. 1800 180 5522 (Toll Free)

Anti Ragging E-mail ID : helpline@antiragging.net

