



MATA RAJ KAUR COLLEGE

Approved by Director Higher Education Haryana
Affiliated to Indira Gandhi University, Meerpur, Rewari (Hr.)

Ref. No. MRKC/26/285-D

Date 11/08/2024

Internal Quality Assurance Cell (IQAC)

Maintaining the momentum of quality consciousness is crucial in Institutes. Internal Quality Assurance Cell, in fact, is conceived as a mechanism to build and ensure a quality culture at the institutional level. Every College should have an internal quality assurance system, with appropriate structure and processes, and with enough flexibility to meet the diverse needs of the stakeholders. The internal quality assurance mechanism of the institution may be called "Internal Quality Assurance Cell (IQAC)". The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges. The IQAC may channelize and systematize the efforts and measures of an institution towards academic excellence. It should not be yet another hierarchical structure or record-keeping exercise in the institution; it would be a facilitative and participative organ of the institution. The IQAC should become a driving force for ushering in quality by working out intervention strategies to remove deficiencies and enhance quality.

In compliance with the Memo No. 9/4-2024 Stat NAAC dated 31/05/2024 received from the office of the Additional Chief Secretary, Higher Education, Haryana, Chandigarh an Internal Quality Assurance Cell (IQAC) is constituted for our Institute viz. Mata Raj Kaur Institute of Engineering and Technology. The committee comprises of the following members:

Sr. No.	Name	Designation	Contact No
01	Dr. Darshan Singh	Chairperson	8199933302
02	Mr. Chhatar Pal	Coordinator	9728649264
03	Ms. Sharda Yadav	Member from the Management	9671215202
04	Dr. Raj Kumar	External experts on Quality Management (Education)	9466026059
05	Sh. M. P. Goyal	External experts on Quality Management (Industry)	9896012300
06	Ms. Manu Kumari	Member	9215969595
07	Mr. Harish	Member	8684868040
08	Mr. Maneesh	Member	9671504600
09	Mr. Sandeep Kumar	Member	9050239246
10	Mr. Brahm Prakash	Member	9315244113

Gangoli-Saharanwas, Narnaul Road, Rewari-123401 (Haryana)

Contact No. 9315244111, 8199933302

Website : www.mrk.ac.in, Email : admin@mrk.ac.in

11	Ms. Nikita Yadav, Student, B.Com – 3 rd Semester	Member (Student)	9728365963
----	--	------------------	------------

Goals of Internal Quality Assurance Cell (IQAC):

- i. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College.
- ii. To promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices.

The Internal Quality Assurance Cell (IQAC) shall have the following function(s):

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Colleges.
- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Arrangement for feedback responses from students, parents and other stakeholders on quality related institutional processes.
- Dissemination of information on the various quality parameters of higher education.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes/activities of the College, leading to quality improvement.
- Acting as a nodal agency of the college for coordinating quality-related activities, including adoption and dissemination of good practices.
- Development and maintenance of institutional database through MIS for the purpose of maintaining / enhancing the institutional quality.
- Development of the Annual Quality Assurance Report (AQAR) of the College based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, AB) in the prescribed format.
- Bi-annual development of Quality Radars (QRs) and Ranking of Integral Unites of Colleges based on the AQAR.
- Interaction with SQACs in the pre and post accreditation quality assessment, sustenance and enhancement endeavours.

Benefits of the Internal Quality Assurance Cell (IQAC):

- Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement.
- Ensure internalization of the quality culture.
- Ensure enhancement and integration among the various activities of the college and good practices.

- Provide a sound basis for decision-making to improve institutional functioning.
- Act as a dynamic system for quality changes in the Colleges.
- Build an organized methodology of documentation and internal communication.


Principal
Mata Raj Kaur College
Vill. Saharanwas, Rewari (Hr.)
Principal
Mata Raj Kaur College
Saharanwas, Rewari

Copy of the above is forwarded to the followings for the information and necessary action:

1. The Institute's Governing Body/Management
2. The Chairperson/Members of the above constituted Committee.
3. Notice Board
4. College's Website