

**INSTITUTE OF HOTEL MANAGEMENT
CATERING TECHNOLOGY AND APPLIED NUTRITION, HAMIRPUR**

PART A

UNDERTAKING FOR INDUSTRIAL TRAINING

I, _____, S/o/D/o Sh./Smt. _____, bearing NCHMCT Roll No. _____, presently pursuing the **B.Sc. in Hospitality & Hotel Administration** at Institute of Hotel Management Hamirpur, hereby declare that I have been duly informed and briefed by the concerned Training & Placement Coordinator and faculty members regarding the objectives, guidelines, evaluation system, code of conduct, university norms, and academic requirements related to Industrial Training and the subsequent Term-End Examination.

I undertake that Industrial Training is an essential and compulsory component of the academic curriculum and that the responsibility for selecting an appropriate training property/organization rest entirely with me and my parent(s)/guardian(s). I further declare that, after careful consideration, consultation with my parent(s)/guardian(s), and understanding of my academic and professional career goals, I have voluntarily opted to undergo my Industrial Training at the following organization:

I confirm that the above-mentioned training organization/property has been selected by me and my parent(s)/guardian(s) after independently verifying its suitability, work environment, safety standards, operational credibility, training opportunities, and compliance with the guidelines prescribed by the Institute, NCHMCT, and the affiliating University. The Institute has issued a **No Objection Certificate (NOC)** for the same upon my request.

In this regard, I hereby solemnly undertake the following:

1. That the decision regarding the choice of training organization has been taken by me and my parent(s)/guardian(s) after due evaluation of its relevance to my career aspirations, professional growth, learning opportunities, and compliance with university and institutional guidelines.
2. That I understand the Institute has only facilitated/approved the training request based on my application and shall not be held responsible for matters relating to accommodation, stipend, safety, working conditions, interpersonal issues, training exposure, transportation, medical emergencies, or any dispute arising between me and the training organization.
3. That all expenses related to travel, accommodation, food, medical needs, uniforms, documentation, and other incidental expenses during the Industrial Training period shall be borne solely by me and/or my parent(s)/guardian(s).
4. That I shall strictly abide by all rules, regulations, policies, disciplinary standards, grooming requirements, confidentiality norms, and operational procedures of both the Institute and the training organization throughout the training period.
5. That I shall maintain professional conduct, discipline, punctuality, honesty, and integrity at all times and shall uphold the reputation, dignity, and values of Institute of Hotel Management Hamirpur.
6. That I understand that any misconduct, negligence, indiscipline, unauthorized absence, violation of organizational policies, involvement in unlawful activities, or behavior detrimental to the reputation of the Institute or training organization may lead to disciplinary action, cancellation of training, withholding of assessment, or any other action deemed appropriate by the competent authority.

7. That in the event of discontinuation, suspension, or termination of my Industrial Training due to my conduct, poor performance, absenteeism, violation of rules, or any other valid reason, the entire responsibility shall rest upon me and my parent(s)/guardian(s), and the Institute shall not be liable for the same.
8. That I understand that incomplete training, non-submission of required documents, shortage of attendance, or non-compliance with university/institutional norms may adversely affect my academic progress, examination eligibility, and award of degree/diploma.
9. That I shall regularly check and comply with all notices, circulars, schedules, deadlines, examination instructions, and guidelines issued by the Institute, NCHMCT, and the affiliating University through official communication channels and websites.
10. That I undertake to submit the following documents to the Institute on _____:
 - ❖ Performance Appraisal Forms (Food Production, Food & Beverage Service, Front Office, and Housekeeping)
 - ❖ Industrial Training Log Book and Attendance Certificate
 - ❖ Industrial Training Completion Certificate (Self-attested coloured photocopy)
 - ❖ Industrial Training Report
 - ❖ PowerPoint Presentation (in Pen Drive)
11. That I and my parent(s)/guardian(s) fully understand that Industrial Training forms an important foundation for my professional career in the hospitality industry, and therefore all decisions related to training property selection, continuation, discipline, conduct, and career planning shall be undertaken responsibly and in accordance with the academic regulations and university guidelines.
12. That I shall continue to remain governed by and comply with all academic ordinances, examination regulations, attendance requirements, disciplinary rules, and policies laid down by the Institute, NCHMCT, and the affiliating University during the entire period of Industrial Training.

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. I further accept full responsibility for adherence to all the conditions stated herein.

STUDENT DETAILS

Name of Student: _____

NCHMCT Roll No.: _____

Signature of Student: _____

Email ID: _____ Contact Number: _____

Date: _____ Place: _____

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PART B

PARENT / GUARDIAN CONSENT & DECLARATION

I/We, the undersigned parent/guardian of Mr./Ms. _____, S/o/D/o Shri _____, bearing NCHMCT Roll No. _____, presently pursuing the **B.Sc. in Hospitality & Hotel Administration** at Institute of Hotel Management Hamirpur, hereby declare that I have carefully read and fully understood all the terms and conditions mentioned in **Part A** of this undertaking

I/We confirm that the decision regarding the selection of the Industrial Training organization/property has been taken jointly by me and my ward after careful consideration of the student's career objectives, professional development, safety, financial implications, and the guidelines prescribed by the Institute, NCHMCT, and the affiliating University.

I further undertake that:

- I/We, the undersigned Parent(s)/Guardian(s), hereby give our full consent and permission for our ward to undergo Industrial Training/Internship, forming a mandatory part of the academic curriculum, even in the event that he/she is below 18 years of age at the time of such training.
- I/We shall extend full cooperation and support to my ward for successful completion of the Industrial Training.
- I/We understand and accept that the responsibility relating to the conduct, discipline, safety, accommodation, financial arrangements, and overall behavior of my ward during the training period shall rest primarily with the student and the parent/guardian.
- I/We shall ensure that my ward complies with all institutional, university, and organizational rules and regulations during the entire training period.
- I/We understand that any violation of rules or discontinuation of training due to the student's conduct may adversely affect the academic progression and career prospects of my ward.

I/We have carefully read and understood the above-mentioned terms and conditions and hereby give my/our voluntary consent voluntarily and without any pressure or undue influence for my ward to undergo Industrial Training at the organization mentioned in the application of my ward.

Name of Student: _____ NCHMCT Roll No.: _____

Signature of Student: _____ Contact Number: _____

Father's Name: _____ Contact Number: _____

Mother's Name: _____ Contact Number: _____

Guardian's Name: _____ Contact Number: _____

Signature of Parent(s)/Guardian(s): _____

(Note: Guardian's name and signature shall be considered valid only in cases where both parents are deceased.)

Place: _____

Date: _____